



December, 2008

Dear Colleague:

Washington Radiology is pleased to offer a way for you to receive final radiology reports faster and without duplicate mailings. Our **Fax Reports Only*** option will give you a complete report on Washington Radiology letterhead that is electronically signed by the radiologist. This service will provide you faster feedback for your patients as well as reduce your incoming office mail. Just mark below which option you would like, sign where indicated and fax this form to (703) 280-5098. *Please note, a separate form is required for each physician in a group practice.*

- FAX REPORTS ONLY***
- FAX AND MAIL REPORTS**
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**PLEASE NOTE: FAXED REPORTS DO NOT INCLUDE DXA/VFA AND CARDIAC SCORING.
THESE WILL CONTINUE TO BE MAILED.**

Practice Name: _____
 Physician: _____ Email: _____
 Office Manager: _____ Email: _____

Location 1 (PRIMARY OFFICE):

Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____
 Back line phone: _____

Location 2:

Address: _____
 City: _____ State: _____ Zip: _____
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Physician Signature (required): _____ **Date:** _____

Print Name: _____

Thank you for choosing Washington Radiology Associates. If you have any questions regarding our reporting process, please contact our Business Office Manager, Robert McDonald, at 703-641-9325.